



## CITY OF TONAWANDA CIVIL SERVICE COMMISSION

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David Battaglia, Chairman  
William Sheldon, Commissioner  
Jeff Bryzski, Commissioner

Monica Ljiljanich, Executive Secretary

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### ANNOUNCEMENT

This is to announce that the Tonawanda Civil Service office will be offering an e-mail notification initiative as of 1/1/16. Many municipalities and counties across New York State offer a similar service to prospective applicants. We are happy to accommodate people's preferences in receiving information in a more technologically friendly way.

This service is in addition to the current system already in place. Individuals seeking civil service rooted employment or advancement within the City of Tonawanda and in agencies that the Commission provides civil service administration for (ex: Tonawanda Housing Authority, City of Tonawanda Public Library and Tonawanda City Schools) will now have more choice in how they receive examination announcements. Electronic announcements will be sent out city-wide and to various agencies and individuals that have expressed a desire to be included in such announcements. This permits all stakeholders to participate in the examination process more quickly and efficiently and provide better customer service.

All paper announcements **will** continue to be available at the Tonawanda Civil Service office, Tonawanda Fire Halls, City of Tonawanda Public Library, Tonawanda Post Office, VFW, Elks Lodge, local public schools and the Eldridge Bicycle Club and with NYS Dept. of Labor. Electronic announcements will also be available on the City of Tonawanda website: [www.ci.tonawanda.ny.us](http://www.ci.tonawanda.ny.us) and on the Tonawanda Civil Service Facebook page: <https://www.facebook.com/tonawandacivilservice>.

We welcome all interested individuals to contact our office to be added to the e-mail distribution list. Our agency maintains regular office hours in the lower level of City Hall, Monday-Friday, 9:00 am-1:00 pm. Please stop in, call 695-8626 or e-mail [civilservice@ci.tonawanda.ny.us](mailto:civilservice@ci.tonawanda.ny.us) with any questions you may have.