CITY OF TONAWANDA BOARD OF ASSESSMENT REVIEW
RESIDENTIAL WORKSHEET FOR PROPERTY OWNERS

The following information is important for your assessment review. Please fill out the property information (Section 1) to the best of your ability, and add recent comparable property sales (Section 2) you feel support your case. All information provided will be considered by the reviewer and becomes property of the City of Tonawanda Assessor’s Office.

SECTION 1

The following information relates to the subject property and can be obtained from the owner’s knowledge of the property, the Property Inventory Books, or from public information on the internet.

Please Print

1. SECTION, BLOCK & LOT (SBL) NUMBER

2. PROPERTY TYPE (ONE, TWO OR THREE FAMILY, COMMERCIAL)

3. PROPERTY ADDRESS

4. NAME & PHONE NUMBER OF PROPERTY OWNER

5. CURRENT ASSESSMENT $ 

6. REQUESTED ASSESSMENT $ 

7. REASON (S) REQUESTING REDUCED ASSESSMENT

(ATTACH ANY ADDITIONAL INFORMATION)

8. PROPERTY DESCRIPTION:
   A. STYLE OF HOUSE (COLONIAL, RANCH, CAFE, SPLIT, OLD STYLE, APARTMENT)
   B. IF MULTI-FAMILY, NUMBER OF RESIDENTIAL UNITS/MONTHLY RENT _____ Units/_______ Rent
   C. BUILDING SQUARE FOOTAGE
   D. YEAR BUILT
   E. PRIOR SALES INFORMATION
      SALE PRICE ________ Sale Date ________
   F. LAND SIZE
      FRONTAGE ________ DEPTH ________// OR LIST ACRES ________ ACRES

9. INVENTORY CORRECTIONS-IS THERE INFORMATION ON YOUR PROPERTY RECORD THAT DIFFERS FROM WHAT ACTUALLY IS ON YOUR PROPERTY

If any information provided by the Assessor regarding your property appears to be incorrect, or there are condition issues with your property that impact your value, please provide support with attachments. This can include:
• Photographs of property/Property Survey
• If for sale, a copy of a recent Real Estate Sales listings on the property
• Recent appraisal of the property
• Any other additional information to support your claim
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SECTION 2
Please Print

LIST 4 COMPARABLE PROPERTIES THAT HAVE SOLD RECENTLY IN YOUR AREA

1. ADDRESS  SBL #
   SALE PRICE  SALE DATE
   YEAR BUILT  STYLE  SFLA
   LAND SIZE  PUBLIC OR PRIVATE SEWER
   ANY COMMENTS ON COMPARABLE

   USE ADDITIONAL PAGES IF NEEDED

2. ADDRESS  SBL #
   SALE PRICE  SALE DATE
   YEAR BUILT  STYLE  SFLA
   LAND SIZE  PUBLIC OR PRIVATE SEWER
   ANY COMMENTS ON COMPARABLE

   USE ADDITIONAL PAGES IF NEEDED

3. ADDRESS  SBL #
   SALE PRICE  SALE DATE
   YEAR BUILT  STYLE  SFLA
   LAND SIZE  PUBLIC OR PRIVATE SEWER
   ANY COMMENTS ON COMPARABLE

   USE ADDITIONAL PAGES IF NEEDED

4. ADDRESS  SBL #
   SALE PRICE  SALE DATE
   YEAR BUILT  STYLE  SFLA
   LAND SIZE  PUBLIC OR PRIVATE SEWER
   ANY COMMENTS ON COMPARABLE

   USE ADDITIONAL PAGES IF NEEDED

Based on the sale of the above properties, I believe that the ESTIMATED FULL MARKET VALUE FOR THE SUBJECT PROPERTY as of March 1st is $______________

I certify that all statements made on this application are true and correct to the best of my knowledge and belief: Signed

                                      Date