

**CITY OF TONAWANDA**  
**BOARD OF ASSESSMENT REVIEW-COMMERCIAL/VACANT LAND**  
**APPLICATION 2015**

The following information is important for your Board of Assessment Review meeting. Please fill out the property information (Section 1) to the best of your ability, and add recent comparable property sales (Section 2) you feel support your case. All information provided will be considered by the reviewer and becomes property of the City of Tonawanda Assessor's Office

**SECTION 1**

The following information relates to the subject property and can be obtained from the owner's knowledge of the property, the Property Inventory Books, or from public information on the Internet

**Please Print**

1. SECTION, BLOCK & LOT (SBL) NUMBER \_\_\_\_\_
2. PROPERTY TYPE & USAGE \_\_\_\_\_
3. PROPERTY ADDRESS \_\_\_\_\_
4. NAME & PHONE NUMBER OF PROPERTY OWNER \_\_\_\_\_
5. NEW TENTATIVE ASSESSMENT \$ \_\_\_\_\_
6. REQUESTED ASSESSMENT \$ \_\_\_\_\_
7. REASON (S) REQUESTING REDUCED ASSESSMENT \_\_\_\_\_

\_\_\_\_\_  
(ATTACH ANY ADDITIONAL INFORMATION)

8. PROPERTY DESCRIPTION:
  - A. WAREHOUSE SPACE/OFFICE SPACE IN SQUARE FOOTAGE \_\_\_\_\_
  - B. IF MANUFACTURING-SQUARE FOOTAGE AND CEILING HEIGHTS \_\_\_\_\_
  - C. IF MULTI-FAMILY/APARTMENTS, NUMBER OF RESIDENTIAL UNITS \_\_\_\_\_
  - D. RETAIL-SQUARE FOOTAGE \_\_\_\_\_
  - E. BUILDING SQUARE FOOTAGE-TOTAL \_\_\_\_\_
  - F. YEAR BUILT \_\_\_\_\_
  - G. PRIOR SALES INFORMATION    SALE PRICE \_\_\_\_\_    SALE DATE \_\_\_\_\_
  - H. LAND SIZE FRONTAGE \_\_\_\_\_    DEPTH \_\_\_\_\_ // OR LIST ACRES \_\_\_\_\_ ACRES

If any information provided by the Assessor regarding your property appears to be incorrect, or there are condition issues with your property that impact your value, please provide support with attachments. This can include:

- Photographs of property
- If for sale, a copy of a recent Real Estate Sales listings on the property
- Recent appraisal of the property
- Any other additional information to support your claim

**WEBSITE ADDRESS:WWW.CI.TONAWANDA.NY.US- Then go to Assessors Page**

**CITY OF TONAWANDA**  
**BOARD OF ASSESSMENT REVIEW APPLICATION 2015**

**SECTION 2**

**LIST 4 COMPARABLE PROPERTIES (COMMERCIAL PROPERTY OR VACANT LAND THAT HAVE SOLD RECENTLY IN YOUR AREA-FOCUS ON SALES OF PROPERTIES OF SIMILAR STYLE, USAGE, AGE AND SIZE**

1. ADDRESS \_\_\_\_\_ SBL # \_\_\_\_\_  
SALE PRICE \_\_\_\_\_ SALE DATE \_\_\_\_\_  
YEAR BUILT \_\_\_\_\_ STYLE \_\_\_\_\_ SFLA \_\_\_\_\_  
LAND SIZE \_\_\_\_\_ PUBLIC OR PRIVATE SEWER \_\_\_\_\_  
ANY COMMENTS ON COMPARABLE \_\_\_\_\_

USE ADDITIONAL PAGES IF NEEDED

2. ADDRESS \_\_\_\_\_ SBL # \_\_\_\_\_  
SALE PRICE \_\_\_\_\_ SALE DATE \_\_\_\_\_  
YEAR BUILT \_\_\_\_\_ STYLE \_\_\_\_\_ SFLA \_\_\_\_\_  
LAND SIZE \_\_\_\_\_ PUBLIC OR PRIVATE SEWER \_\_\_\_\_  
ANY COMMENTS ON COMPARABLE \_\_\_\_\_

USE ADDITIONAL PAGES IF NEEDED

3. ADDRESS \_\_\_\_\_ SBL # \_\_\_\_\_  
SALE PRICE \_\_\_\_\_ SALE DATE \_\_\_\_\_  
YEAR BUILT \_\_\_\_\_ STYLE \_\_\_\_\_ SFLA \_\_\_\_\_  
LAND SIZE \_\_\_\_\_ PUBLIC OR PRIVATE SEWER \_\_\_\_\_  
ANY COMMENTS ON COMPARABLE \_\_\_\_\_

USE ADDITIONAL PAGES IF NEEDED

4. ADDRESS \_\_\_\_\_ SBL # \_\_\_\_\_  
SALE PRICE \_\_\_\_\_ SALE DATE \_\_\_\_\_  
YEAR BUILT \_\_\_\_\_ STYLE \_\_\_\_\_ SFLA \_\_\_\_\_  
LAND SIZE \_\_\_\_\_ PUBLIC OR PRIVATE SEWER \_\_\_\_\_  
ANY COMMENTS ON COMPARABLE \_\_\_\_\_

USE ADDITIONAL PAGES IF NEEDED

Based on the sale of the above properties, I believe that the ESTIMATED FULL MARKET VALUE FOR THE SUBJECT PROPERTY as of March 1<sup>st</sup>, 2015 is \$ \_\_\_\_\_