

Whether it be a wedding, graduation party, shower or family reunion, the Niawanda Park Pavilion can play host to any event at anytime.

**City Resident Rental Fee:**

\$500.00 Fri., Sat. & Sun.

\$300.00 - Mon.-Thurs.

All Holidays charged at the weekend rate

**Non-Resident Rental Fee:**

\$550.00 Fri., Sat. & Sun.

\$350.00 Mon.-Thurs.

Optional Add-Ons: Wi-Fi Internet-\$25.00 Bose Speaker w/microphone-\$75.00

Date Deposit: \$100.00

Security Deposit: \$300.00

Reservations can be made up to 2 years in advance with a \$100.00 non-refundable deposit to the City of Tonawanda. This fee will be applied to your total rental fee. The remaining rental balance is due one month prior to your event. The \$300.00 security deposit is due when the key is picked up. Please read and follow all regulations on your rental permit. It will be necessary for all renters to come to the Parks & Recreation Offices located at 150 Fillmore Avenue to pick up keys for the facility. Please come within 24 hours of your rental date. Keys for weekend rentals must be picked up by 3:00pm on the Friday before and returned the next business day between 7:00am and 3:00pm. A complete inspection of the facility will be done after your event and part or all of your security deposit returned when you return the key. Keys are not to be used prior to or after the time of your rental. Unauthorized use of keys will result in legal action and or fines. Pavilion available for rent from 9am-1am.

**NIAWANDA PARK PAVILION AMENITIES**

Magnificent Waterfront Location with total capacity of 130

Handicap accessible facility

Air Conditioning

Flat Screen TV and Time Warner Cable Access

Wi-Fi Internet or Bose speaker available for an additional fee

Fully equipped industrial kitchen including:

6 burner stove, 2 shelf oven, double refrigerator, freezer, microwave oven and large sink basins

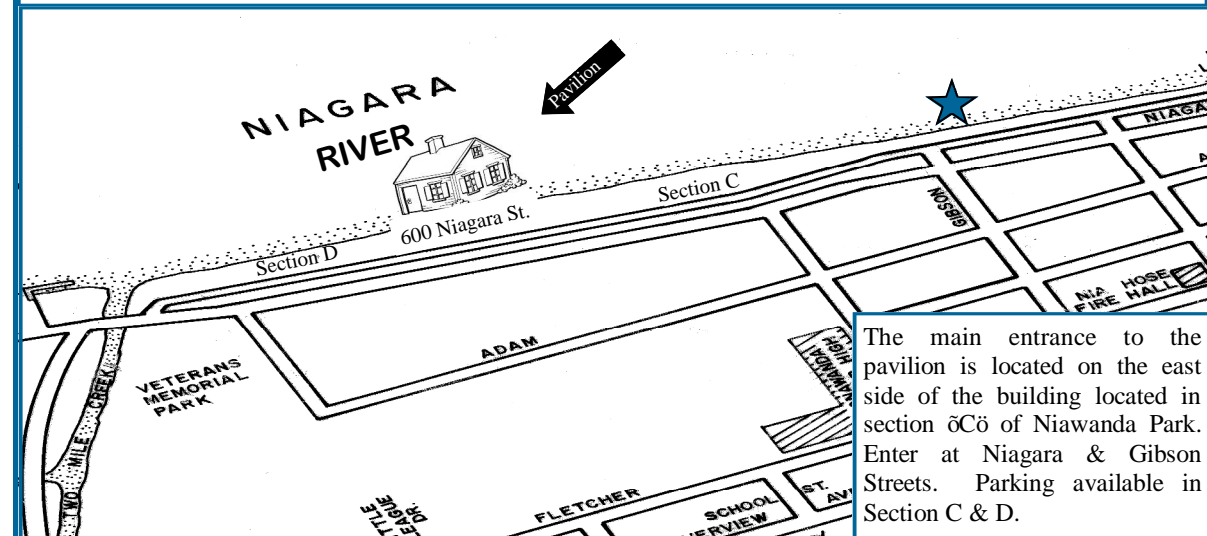
(15) 5 foot round tables to accommodate up to 8 people each and (8) 8 foot long rectangular banquet tables

Dimmable Lights

Portable Bar

Outdoor Patio with 5 tables/umbrellas and 20 chairs (seasonal)

Dedicated Parking spots.



### WE CANNOT ALLOW

- ~ Parking on the grass.
- ~ Use of Generators
- ~ Bounce house or similar equipment.
- ~ Alcohol within the park. Its restricted use is allowed within permit area only.
- ~ Fundraising activities without prior application and approval from the Council.
- ~ Decorations to be tacked, stapled, taped or nailed to walls or woodwork or glitter.
- ~ Glass containers
- ~ Dogs
- ~ Tents or Canopies

### RENTER RESPONSIBILITIES

1. Leave the Pavilion in the same condition you found it.
  - A. Vacuum, sweep and pick up any dirt, decorations or food debris
  - B. Mop any floor area that is dirty or sticky
  - C. Wipe off all counter and table tops
  - D. All garbage must be placed in provided totes at the rear of the building, and new bags placed in all garbage cans.
2. Remove all decorations or party goods from inside/outside of building. **Decorations may not be taped, tacked, stapled or nailed to any surface. No Glitter.**
3. All tables and chairs must be returned to the start-up position
4. The persons whose name appears on the permit is responsible for the cleanliness and security of the Pavilion, therefore they should be the first to arrive and last to leave. When alarming/locking the facility, make sure all personal belongings are removed from the building by 1:00am. Unauthorized use of the building will result in legal action and/or fines.
5. Closing procedures:
  - A. Close and Lock all windows and doors (manually lock patio doors).
  - B. Make sure stove, oven and exhaust system are turned off.
  - C. Turn off all lights; including display cases, and bathrooms.
6. The Pavilion is a "Smoke Free" facility. Any damage caused by smoking will be assessed an appropriate fee.
7. All the above must be accomplished before the end of your rental. The return of your security deposit will depend on the condition you left the Pavilion. You must return your key to the Parks & Recreation Office between 7:00am & 3:00pm the next business day or you will be charged a \$25.00 fee.

Reserved Rental Date: \_\_\_\_\_

Remaining Balance Paid By: \_\_\_\_\_

All payments must be received by the Parks & Rec. Office 150 Fillmore Ave. M-F 7am-12pm & 1pm-3pm. The remaining balance is due 30 days before your rental date. Security deposit is due when key is picked up.

# Niawanda Park Pavilion



Our brand new state-of-the-art facility is located along the picturesque shores of the mighty Niagara River.

City of Tonawanda Parks & Recreation Office

150 Fillmore Ave. Tonawanda, NY 14150

Phone: 716-505-1172

Fax: 716-692-6747

[parksandrec@tonawandacity.com](mailto:parksandrec@tonawandacity.com)

Our Offices are open from 7am-12pm and 1pm-3pm Monday through Friday

Visit us on the web: [www.tonawandacity.com](http://www.tonawandacity.com)